



16th September 2016, Mercure Manchester Piccadilly Hotel

Booking Form

YOUR DETAILS

Organisation:
 Name:
 Address:

 Postcode: Tel:
 Email:
 Position: Website:

BOOKING DETAILS (Card details will be taken to confirm every booking, without card details your booking will not be secure.)

- Book a table of ten guests for £1000
- Book ____ tickets at £100 per person

FINALIST BOOKING DETAILS (Card details will be taken to confirm every booking, without card details your booking will not be secure.)

- I wish to accept my complimentary ticket
- Book a table of ten guests for £650
- Book ____ tickets at £75 per person

PAYMENT DETAILS

- I wish to pay by BACS
- I wish to pay by cheque, please make cheque payable to Oceanic Consulting
- I wish to pay by card (please note there will be a 5% surcharge)

CONTACT DETAILS

Oceanic Studios, Polar House, 20 Darnley Street, Glasgow, G41 2SE
 Tel: 0844 8793 256
 Email:

CANCELLATION POLICY

Email and verbal communication is accepted as validation of order/booking/agreement for the above. Cancellations must be made in writing within 48 hours of confirmation. Any cancellations thereafter are liable to pay 100% of the table/ticket/advertising cost. Any cancellations made within 7 days prior to the event date will be liable to 100% of the cost. Payment must be available as per invoice details and the full sum should be cleared before the event date, unless otherwise agreed in writing. If you have confirmed your complimentary ticket and fail to attend, your card will be charged. Should an event be cancelled, any refund due will be paid within 90 days; this does not apply to any rescheduled events. In case of the event being postponed, we cannot be held liable for any losses incurred for travel and accommodation. Full terms & conditions are available on request.

SIGNATURE:

DATE:

An event by:  **OCEANIC**
 consulting

For office use only